

Induction Checklist 1st Year

Beginning Teacher's Name _____

Mentor's Name _____

Year _____

Orientation - Beginning of Year

- _____ School Improvement Plan
- _____ District's Evaluation Plan
- _____ Professional Development Plan/Standards
- _____ Short Term/Long Term Goals (Using Continuum)

Coaching Cycle (1) - Second Semester (3rd quarter)

- _____ Planning Conference (Pre-Conference)
- _____ Observation
- _____ Data Analysis and Interpretation
- _____ Reflecting Conference (Post-Conference)
- _____ Protégé Written Reflection

Analysis of Student Work - (2nd Semester)

_____ 1)

Professional Development

_____ 1 _____ 1st Semester
_____ 2 _____ 2nd Semester

New Teacher's Reflection on Practice (One per quarter)

_____ 1) _____ 2) _____ 3) _____ 4)

Mentor's Written Analysis - (One per quarter)

_____ 1) _____ 2) _____ 3) _____ 4)

Contact Log Hours (Continuously during the year)

Induction Checklist 2nd Year

Beginning Teacher's Name _____

Mentor's Name _____

Year _____

Orientation - Beginning of Year

- _____ School Improvement Plan
- _____ District's Evaluation Plan
- _____ Professional Development Plan/Standards
- _____ Short Term/Long Term Goals (Using Continuum)

Coaching Cycle (2) - First Semester

- _____ Planning Conference (Pre-Conference)
- _____ Observation
- _____ Data Analysis and Interpretation
- _____ Reflecting Conference (Post-Conference)
- _____ Protégé Written Reflection

Coaching Cycle (3) - Second Semester

- _____ Planning Conference (Pre-Conference)
- _____ Observation
- _____ Data Analysis and Interpretation
- _____ Reflecting Conference (Post-Conference)
- _____ Protégé Written Reflection

Analysis of Student Work - (2nd Semester)

_____ 1)

Professional Development

_____ 1 _____ 1st Semester

_____ 2 _____ 2nd Semester

New Teacher's Reflection on Practice (One per quarter)

_____ 1) _____ 2) _____ 3) _____ 4)

Mentor's Written Analysis - (One per quarter)

_____ 1) _____ 2) _____ 3) _____ 4)

Contact Log Hours (Continuously during the year)